

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held
in the Village Hall, Main Street, Carlton on Trent on

Tuesday 1st October 2019 at 7.30pm

Present:

Cllr L Hopkins (Chair), Cllr M Eley, Cllr M Hopkins, Cllr M Martin, Cllr D Wells-Pope, Cllr R Whate, T Grimes (Clerk), CCllr B Laughton and DCllr S Michael

1) To consider any apologies for absence

LH gave apologies for being late.

CCllr BL apologised for only being able to be present for the first part of the meeting due to having another meetings to attend.

2) To receive any declarations of interest in items on the agenda

MM declared an interest in payments to the Clerk.

3) To accept the minutes of the Parish Council meeting held Tuesday 3rd September 2019

The minutes were approved as a true record of the meeting and were signed by the vice chair in the absence of the chair.

4) 10 minute open forum to receive questions and comments from members of the public

There were no members of the public present but the clerk reported that the recent rain had resulted in water rising from the sewers near the Old Forge and the Stables – the matter had been reported to Severn Trent.

ME has received a complaint about lorries dropping into the dip on the A1 created when utilities were brought into the Pfarmstead development. CCllr BL suggested that the clerk informed the East Midlands Assets Manager from Highway and sent the details across.

5) To co-opt a new councillor

The clerk informed the meeting that N&SDC had not confirmed the vacancy could be advertised so this was carried forward to the next meeting. DCllr SM offered to chase this up with NSDC.

6) To note any matters arising from previous minutes

a) Raised bus stop causing pooling rain

Although an update was promised by the end of the month, there has been no further information.

b) Disciplinary and Grievance Procedures

Although these were due to be discussed, the clerk reported that NALC had withdrawn the policies due to inconsistencies. It was agreed they would be put on the agenda when NALC released updates.

7) To receive updates on any District and County Councillor matters

DCllr SM reported that N&S DC had set aside £200,000 Parish Fund which would be available from April 2020. Councils will be able to bid for funds to help deliver initiatives.

She outlined a 12 month campaign called Not in Newark to reduce fly tipping. Measures would include re-introducing large item waste collections, stopping waste carriers to check their licence and cameras in fly tipping hot spots.

They are also launching a tree planting scheme whereby 10,000 trees will be planted by 2023 – residents could apply for two trees each.

The next SNG meeting will take place on 24th October.

LH arrived.

CCllr BL reported that there had been a meeting regarding the fuel thefts from A1 lay bys and that signs would be going up to warn lorry drivers of the risk in overnight parking. He noted that funding had been announced for dualling the A46 Newark by-pass.

RW informed him of potholes on the Bridge heading from Waitrose into Newark.
LH mentioned that the new kerb stones at the village cross roads were not draining water away despite the dyke having been cleared. CClr BL suggested contacting Mike Keeling.

8) To consider any planning matters

a) Notifications received

- i) 19/01732/TWCA – Tree works Ferry Lane - permitted
- ii) 19/01237/FUL – New park home - refused

b) Planning applications to discuss

None

c) Any other planning business

None

9) To review the following policies and amend/adopt as appropriate

a) Financial regulations

The clerk tabled the updated policy.

RESOLVED: To adopt the amended Financial Regs.
(proposed LH, seconded ME, carried unanimously)

10) To decide how to repurpose and maintain the telephone kiosk

RW suggested that a book swap may result in damp books and the kiosk just filling up with people's unwanted books. MH offered to take responsibility for the kiosk, keeping it tidy and clearing out books that have been there a long time. MM suggested books could go in a curver box to keep them dry but also suggested using the kiosk as an information point.

RESOLVED: To turn the kiosk into an Information point with a book swap box on the floor on a trial basis to be reviewed next year.
(proposed LH, seconded MM, carried unanimously)

11) To discuss and respond to the following correspondence

a) North Muskham PC – Network Rail barrier issues at Newark

As yet there has been no date for a meeting.

b) Notts ALC – AGM

RW confirmed her availability.

c) South Muskham – Newark Cattle Market roundabout

The clerk had circulated an email asking for support in getting Highways to return and put Keep Clear markings on the road to prevent stationery traffic blocking the roundabout for those approaching Newark from the sugar beet factory. The clerk was asked to write to Robert Jenrick MP and to Highways in support of South Muskham PC.

12) To discuss and respond to the following consultations

a) NSDC – Community Plan

N&S DC have asked for suggestions of how they may better support communities. Several matters were raised such as overgrown paths, however, none of the things identified as issues were DC responsibilities. It was therefore felt there was nothing to feed back.

b) NALC – 5G mobile provision

The Government are proposing relaxation of planning regulations to enable 5G coverage of the country more quickly. It was agreed that planning should not be relaxed to allow existing mast stations to be widened and new stations to be taller. The clerk was asked to respond to this effect.

c) NALC – Audit Code of Practice

The Code of Practice for External Audit has to be reviewed every 2 years. Smaller councils, exempt from audit can face heavy charges when vexatious residents necessitate an audit. The code does not address this. It was agreed that the clerk should respond suggesting such residents pay to raise an audit issue and/or pay the audit fee if the council is found to have everything in order.

13) To consider the following financial matters

a) To note the bank reconciliation

Having checked the bank statements, the chair signed them.

b) To note actual spend compared to budget to date

The clerk had circulated the figures and explained that the apparent overspends were all in fact covered by other funds – the LIS grant from NCC and the prize money from the Best Kept Village, so spending was actually on target.

c) To add a new signatory to the bank account

The clerk asked for a third signatory, having lost one when Nigel Fletcher resigned. As the chair is usually a signatory, LH was asked if she was willing to do this and she agreed.

RESOLVED: To add LH as a signatory on the bank account with internet access for authorising BACs payments

(proposed MM, seconded ME, carried unanimously)

d) To approve the following payments

i) VH Fee (on account) – TBC

The chair confirmed that this meeting would close within two hours so the fee would be £6, making £30 on account to date.

e) To note the following payments

i) Standing Order for Clerks Wages

The regular payment was noted.

14) To raise any other business which may need to be included on the agenda of the next meeting

The clerk tabled Clerks and Councils Direct and N&S DC new Core Strategy then put them in the pack for councillors to read.

DWP noted that the over hanging trees were still an issue and DCllr SM offered to take this up.

It was suggested that a newsletter be circulated mentioning overhanging trees, the vacancy on the council, Best Kept Village results, not leaving bins on the pavement and the telephone kiosk. MM offered to print this for circulation.

15) To note the date of the next meeting

5th November 7.30pm

The meeting closed at 8.47pm